Quick Response 2024/25

Form Preview

Before you start

City of Adelaide's Arts Cultural Quick Response Grants provide short turnaround funding to the community to deliver fun, lively, and interesting arts and cultural experiences with presentation outcomes in the city that enable a vibrant, connected and inclusive community in line with the City of Adelaide Strategic Plan 2024-2028.

Before you start, please read the Arts Cultural Grants Guidelines 2024/25.

Confirmation of eligibility

To be eligible for funding, an applicant must:

- Acquit any previous City of Adelaide funding for programs that have concluded.
- Have no outstanding debts of any kind to the City of Adelaide or its subsidiaries.
- Be financially viable at the time of application.

Before you continue with your application, City of Adelaide will NOT Fund:

- Projects that do not include public outcomes within the City of Adelaide boundary (5000/5006)
- Project costs that have already been funded by the City of Adelaide or its subsidiaries
- Fundraising activities
- Contingency costs, repayment of debts and loans or reimbursement of funds already spent
- Applications by current City of Adelaide employees or former employees who ceased employment less than six months before applying
- Organisations seeking funding for core business activities (e.g. rent, staff salaries) or purchase of capital items/renovations
- Project costs that are covered by other State, Local or Federal governments or philanthropic funding
- Projects that denigrate and exclude any groups in the community
- Applications for conferences, tradeshows, award ceremonies and interstate or overseas travel expenses
- Training or education in government or private institutions, activities that will be offered for assessment in such institutions, and training and development of paid staff
- Late or incomplete submissions

Please confirm you meet the eligibility requirements *
○ Yes
○ No
Please note that only applications that meet all eligibility criteria listed above and in the guidelines will be eligible for funding.

Ineligible application

Unfortunately, your application does not meet the Arts & Cultural Grants eligibility criteria.

If you would like more information, please email **culture@cityofadelaide.com.au**

Applicant Details

* indicates a required field

Applicant name *

○ Individual ○ Organisation

Organisation Name

First Name Last Name

Contact person *

First Name Last Name

Position title *

Must be no more than 10 words.

Mobile number *

Must be an Australian phone number

Email address *

Must be an email address.

Postal address *

Address

Address Line 1, Suburb/Town, and State/Province are required.

Website *

Must be a URL.

Please provide a short bio about yourself/organisation *

Must be no more than 200 words.

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Demographic Information

The City of Adelaide is a place where diverse cultures and communities drive arts and culture. By collecting data about ethnicity, disability, age, and gender diversity when you apply for our grants, we can monitor our grant program practices and ensure they are inclusive for all applicants.

Your responses to the following diversity and inclusion questions are optional, confidential, and are not used to determine your suitability for future funding.

Please share with us if the creative practitioners and artists leading your project identify as being part of any of the following demographic groups:

☐ Aboriginal and Torres Strait Islander
☐ Culturally and Linguistically Diverse
☐ LGBTQI+
☐ Living with a disability
☐ Age group: 18-24
☐ Age group: 25-54
☐ Age group: 55+
Tick all that apply

Project Proposal (20% Assessment)

* indicates a required field

This section of this form form collects information about your project concept and is worth 20% of the assessment score.

Project Title *

Project Start Date *

Must be a date and no later than 31/12/2025.
Short turnaround applications must be received at least 6 weeks before the proposed project start date.

Project End Date *

Project description *

Word count:
Must be no more than 300 words.
Provide a short description of your project - what are you planning to do? Please list any public events or programs or other opportunities for the public to engage with your project in the city. Please include dates and locations for these.

Please refer to the City of Adelaide boundary map to assist you in answering the questions in this section.

Project location *

City of Adelaide will NOT fund projects that do not include public outcomes within the City of Adelaide boundary (5000/5006)

Is your project location? *
○ Public Space (including Adelaide's Park Lands, Streets or Squares).
○ Private Property.

Visit Public events in the City of Adelaide Park Lands

Please upload proof of submission/approval of your event application *
Attach a file:

Please upload venue confirmation or building owner approval *

Attach a file:

[ ]

Support materials provided here should confirm venue and project dates.

When planning this project, was City of Adelaide your first choice of location?

○ Yes
○ No

Is there a cost for the public to attend your project? *

○ No, attendance is FREE.
○ Yes, tickets are under $50.
○ Yes, tickets are over $50.

Only projects that have a publicly accessible outcome are eligible for funding.

Please indicate the total anticipated attendance at the project

○ <99
○ 100-499
○ 500-999
○ 1000-4999
○ >5000

Please include a breakdown of ticket costs, and provide details of concession tickets if available *

[ ]

Must be no more than 100 words.

If successful you will be required to list your project in Australian Tourism Data Warehouse (ATDW). Please indicate which additional marketing channels you will be using to promote your project *

☐ Social media.
☐ Printed materials.
☐ Press release.
☐ Paid advertising.
☐ Other:

[ ]

At least 1 choice must be selected.

Risk Assessment: Please confirm that any potential risks will be considered as part of your project. These could include but are not limited to:

- Employee welfare and public safety.
- Legal risks.

- Working with children
- Environmental hazards.
- Reputation, brand, image, political risks.
- Stakeholder/community engagement and/or cultural protocols
- COVID-19

*
○   Yes, I confirm that any potential risks will be considered as part of this project.

Total Project Cost *

$

Must be a dollar amount.
What is the total budgeted cost (dollars) of your project?

Total amount requested *

$

Must be a whole dollar amount (no cents) and no more than 5000.
What is the total financial support you are requesting in this application?

What will City of Adelaide funds be used for? *

e.g. artist fees, venue hire, materials, promotions, liability insurance. Please note that you will be required to provide proof of payment for artists fees as part of your acquittal. Applicants must pay at least minimum award rates or industry-recommended rates of pay to workers involved in funded projects and programs. Where an industry standard clearly applies, applicants are expected to meet those rates of pay.

Budget upload
Attach a file:

You may upload a detailed budget or any budget explanatory notes here

Project Budget

Income (cash or in kind)	$	Expenditure	$
Include the City of Adelaide funding request in this column and any other funding sources, eg. ticket sales and other grants.		List all project expenses in this column, eg. artist fees, venue, marketing, photography etc.	
City of Adelaide Grant	$		$
Other funding	$		$
	$		$
	$		$
	$		$
	$		$

Budget Totals

Total income amount

$

This number/amount is calculated.

Total expenditure amount

$

This number/amount is calculated.

Income - expenditure (this needs to be 0 to demonstrate your budget balances)

$

This number/amount is calculated.

Previous City of Adelaide funding

Have you received funding from the City of Adelaide within the last 2 years?

○ Yes
○ No

Please list the details of the funding you have received from City of Adelaide. Include the year received, funding program and project name.

Project Outcomes (50% Assessment)

* indicates a required field

This section of this form collects information about the project impact and its alignment with the strategic objectives of this funding opportunity. This section is worth 50% of the assessment score.

The Arts and Cultural Grants Program Priorities drive outcomes across all four aspiration areas of the **City of Adelaide Strategic Plan 2024-2028.**

Please indicate which of the following statements best relates to your project: *
☐   Adelaide's UNESCO City of Music designation is amplified
☐   Adelaide's reputation for exceptional and unique cultural experiences is elevated
☐   Aboriginal and Torres Strait Islander peoples and culture and Kaurna culture and connection to Country are celebrated
☐   Inclusive participation opportunities for creatives and audiences from diverse backgrounds and ages in the cultural life of the City is encouraged
☐   Our community is lead and educated on a climate resilient future
☐   Protection and restoration of native habitat in our city is promoted
☐   The environmental value, productivity, quality and biodiversity of the Park Lands, squares, open space, and streetscapes is fostered
☐   Key and emerging city precincts are activated stimulating local, interstate, and international visitation to the city and supporting the growth of the local economy.
☐   Employment opportunities and long-term and sustainable careers in the creative sector are improved
☐   Adelaide's heritage and culturally significant places are elevated

At least 1 choice and no more than 2 choices may be selected.

Please provide details of the live music elements of the project including how city venues, places and spaces will be activated with music, if the project will employ local musicians and how the UNESCO City of Music designation will be amplified *

Word count:
Must be no more than 200 words.

Please outline how the project will contribute to a vibrant calendar of arts and cultural offerings and experiences making the city an interesting and engaging place to live, learn and visit. *

Word count:
Must be no more than 200 words.

Please indicate how the project will champion Reconciliation and recognition of Aboriginal and Torres Strait Islander peoples and culture and celebrate Kaurna culture and connection to Country. *

Word count:
Must be no more than 200 words.

Please outline how your project will encourage inclusive participation opportunities for creatives and audiences from diverse backgrounds and ages in the cultural life of the City. *

Word count:
Must be no more than 200 words.

Please describe how the project will lead and educate our community on a climate resilient future. *

Word count:
Must be no more than 200 words.

Please explain how the project will advocate for the protection and restoration of native habitat in our city. *

Word count:
Must be no more than 200 words.

Please detail how the project will promote the environmental value, productivity, quality and biodiversity of the City of Adelaide Park Lands, squares, open space, and streetscapes. *

Word count:
Must be no more than 200 words.

Please outline how the project will attract visitors to the city and support the growth of the local economy and which city precincts the project will activate *

Word count:
Must be no more than 200 words.

Please outline the creative employment opportunities that the project will generate and how it will foster long-term and sustainable careers in the creative sector. *

Word count:
Must be no more than 200 words.

Please explain how the project will elevate Adelaide's heritage and culturally significant places. *

Word count:
Must be no more than 200 words.

Connection to the City of Adelaide

Please tick all of the below that apply to you *
☐ City of Adelaide resident
☐ City of Adelaide business
☐ City of Adelaide cultural organisation
☐ City of Adelaide ratepayer
☐ Student in the city
☐ Work in the city
☐ Art studio in the city

☐   Based interstate (in Australia but not in SA)
☐   Based overseas (not in Australia)
☐ Other:

City of Adelaide incorporates the suburbs Adelaide (5000) and North Adelaide (5006)

Please indicate if any of the below apply to your project *
☐   Project is a festival
☐   Programming as part of a festival
☐   Features live music
☐   Features international collaborations
☐   Includes First Nations artists or project leads
☐   None of the above

Aboriginal and Torres Strait Islander peoples and culture and Kaurna culture and connection to Country

Does your proposal/ project include a Welcome to Country?
○ Yes   ○ No

Does your proposal/ project include a Smoking Ceremony?
○ Yes   ○ No

Is your business Aboriginal or Torres Strait Islander-owned?
○ Yes   ○ No
More Info: Aboriginal and/or Torres Strait Islander people must own at least 51% of the business.

Are you collaborating with an Aboriginal or Torres Strait Islander business?
○ Yes   ○ No

Does your proposal/ project include a First Nations cultural education component?
○ Yes   ○ No

Does your proposal/ project include Kaurna language elements?
○ Yes   ○ No

Please refer to City of Adelaide's [Welcome and Acknowledgement of Country](#) considerations.

Climate resilient City

Will your project include implementation of a 3-bin resource recovery collection system (organics, recycling and/or reusables, landfill)?
○ Yes   ○ No

Will your project include promotion of public and active transport?
○ Yes   ○ No

Will your project include use of materials that are reusable or recyclable? (e.g. signage, giveaway items, etc)
○ Yes   ○ No

Will project-related communications be undertaken digitally?
○ Yes   ○ No

Please refer to the [City of Adelaide Sustainable Events Action Checklists](#)

Accessible city

Will your project provide Sensory Friendly Spaces?
○ Yes   ○ No

Will your project involve participation of people with disability in community decision-making or leadership roles?
○ Yes   ○ No

Will your project promote positive community attitudes towards people with disability?
○ Yes   ○ No

Please refer to the [City of Adelaide Accessibility and Inclusion Considerations](#).

Evidence of experience

Please provide 1-2 work samples to demonstrate your ability to successfully achieve the intended project outcomes *
Attach a file:

Work samples can include, but are not limited to, articles or blog posts, documentation of previous work or completed projects, or work in community.

Cultural and Creative Value (30% Assessment)

* indicates a required field

New ideas

This section of this form collects information about the cultural and creative value of the project and is worth 30% of the assessment score.

ARTISTIC DEVELOPMENT: Please outline any new ideas involved in this project or opportunities for skills development. New ideas and skill development may include artform, cultural expression, engagement strategies and delivery mechanisms *

Word count:
Must be no more than 200 words.

COLLABORATIONS: Please outline the collaborations involved in this project. Collaborations may include: co-creation of art, partnerships including with the private sector, mentoring, or shared equipment and resources *

Word count:
Must be no more than 200 words.

NEW AUDIENCES: Please explain how the project will attract and welcome new and diverse audiences and contribute to audience development *

Word count:
Must be no more than 200 words.

Supporting Documentation

Please attach any relevant documents to support your funding request
Attach a file:

Supporting documents could include but are not limited to: support letters, quotes or data supporting the demand for the project, artwork examples, documentatio