

# Arts and Cultural Grants major round 2024/25

## Form Preview

### Before you start

\* indicates a required field

City of Adelaide's Arts and Cultural Grants provide funding to the community to deliver fun, lively, and interesting arts and cultural experiences with presentation outcomes in the city that enable a vibrant, connected and inclusive community in line with the [City of Adelaide Strategic Plan 2024-2028](#).

Before you start, please read the [Arts Cultural Grants Guidelines 2024/25](#).

### Confirmation of eligibility

To be eligible for funding, an applicant must:

- Acquit any previous City of Adelaide funding for programs that have concluded.
- Have no outstanding debts of any kind to the City of Adelaide or its subsidiaries.
- Be financially viable at the time of application.

Before you continue with your application, City of Adelaide will NOT Fund:

- Projects that do not include public outcomes within the City of Adelaide boundary (5000/5006)
- Project costs that have already been funded by the City of Adelaide or its subsidiaries
- Fundraising activities
- Contingency costs, repayment of debts and loans or reimbursement of funds already spent
- Applications by current City of Adelaide employees or former employees who ceased employment less than six months before applying
- Organisations seeking funding for core business activities (e.g. rent, staff salaries) or purchase of capital items/renovations
- Project costs that are covered by other State, Local or Federal governments or philanthropic funding
- Projects that denigrate and exclude any groups in the community
- Applications for conferences, tradeshows, award ceremonies and interstate or overseas travel expenses
- Training or education in government or private institutions, activities that will be offered for assessment in such institutions, and training and development of paid staff
- Late or incomplete submissions

**Please confirm you meet the eligibility requirements \***

- ☐ Yes  
☐ No

Please note that only applications that meet all eligibility criteria listed above and in the guidelines will be eligible for funding.

### Ineligible application

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Unfortunately, your application does not meet the Arts & Cultural Grants eligibility criteria.  
If you would like more information, please email [culture@cityofadelaide.com.au](mailto:culture@cityofadelaide.com.au)

### Applicant Details

\* indicates a required field

**Applicant name \***

☐ Individual      ☐ Organisation  
Organisation Name

First Name

Last Name

**Contact person \***

First Name

Last Name

**Position title \***

Must be no more than 10 words.

**Mobile number \***

Must be an Australian phone number

**Email address \***

Must be an email address.

**Postal address \***

Address

Address Line 1, Suburb/Town, and State/Province are required.

**Website \***

Must be a URL.

**Please provide a short bio about yourself/organisation \***

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Must be no more than 200 words.

### ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Is your application auspiced by another organisation? \*

- ☐ Yes  
☐ No

### Auspice Organisation \*

### ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	

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ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Auspice Organisation Contact Person \*

### Auspice Organisation Primary Email \*

Must be an email address.

### Auspice Organisation Primary Phone Number \*

Must be an Australian phone number.

### Auspice Organisation Primary Address \*

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

### Auspice Organisation Primary Website \*

Must be a URL.

## Demographic Information

The City of Adelaide is a place where diverse cultures and communities drive arts and culture. By collecting data about ethnicity, disability, age, and gender diversity when you apply for our grants, we can monitor our grant program practices and ensure they are inclusive for all applicants.

Your responses to the following diversity and inclusion questions are optional, confidential, and are not used to determine your suitability for future funding.

Please share with us if the creative practitioners and artists leading your project identify as being part of any of the following demographic groups:

- ☐ Aboriginal and Torres Strait Islander
- ☐ Culturally and Linguistically Diverse
- ☐ LGBTQI+
- ☐ Living with a disability
- ☐ Age group: 18-24
- ☐ Age group: 25-54
- ☐ Age group: 55+

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Tick all that apply

### Project Proposal (20% Assessment)

\* indicates a required field

This section of this form form collects information about your project concept and is worth 20% of the assessment score.

**Project Title \***

**Project Start Date \***

Must be a date and no later than 29/6/2026.

**Project End Date \***

Please refer to the [City of Adelaide boundary map](#) to assist you in answering the questions in this section.

**When planning this project, was City of Adelaide your first choice of location?**

- ☐ Yes  
☐ No

**Project location \***

City of Adelaide will NOT fund projects that do not include public outcomes within the City of Adelaide boundary (5000/5006)

**Is your project location? \***

- ☐ Public Space (including Adelaide's Park Lands, Streets or Squares).  
☐ Private Property.

If your project location is at a privately owned or operated location in the public space (Eg a venue operating in the Park Lands for the Adelaide Fringe), then please choose 'Private Property' instead of 'Public Space' as the project location.

Visit [Public events in the City of Adelaide Park Lands](#)

**Please upload proof of submission/approval of your event application \***

Attach a file:

Projects that fail to include appropriate evidence of venue approval will not proceed to assessment and will be deemed ineligible. Applicants seeking to use a City of Adelaide managed location in the

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public space must include evidence of a submitted City of Adelaide event application to use that space.

### **Please upload venue confirmation or building owner approval \***

Attach a file:

Support materials provided here should confirm venue and project dates. Projects that fail to include appropriate evidence of venue approval will not proceed to assessment and will be deemed ineligible.

### **Project description \***

Word count:

Must be no more than 300 words.

Provide a short description of your project - what are you planning to do? Please list any public events or programs or other opportunities for the public to engage with your project in the city. Please include dates and locations for these.

### **Please upload your project plan and timeline \***

Attach a file:

This should include the major milestones for planning and delivering your project

### **Please upload your marketing and communications plan. \***

Attach a file:

**Risk Assessment** Please confirm that any potential risks will be considered as part of your project. These could include but are not limited to:

- Employee welfare and public safety.
- Legal risks.
- Working with children
- Environmental hazards.
- Reputation, brand, image, political risks.
- Stakeholder/community engagement and/or cultural protocols
- COVID-19

\*

- ☐ Yes, I confirm that any potential risks will be considered as part of this project.

### **Please indicate the total anticipated attendance at the project**

- ☐ <99  
☐ 100-499  
☐ 500-999

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- ☐ 1000-4999
- ☐ >5000

### Is there a cost for the public to attend your project? \*

- ☐ No, attendance is FREE.
- ☐ Yes, tickets are under \$50.
- ☐ Yes, tickets are over \$50.

Only projects that have a publicly accessible outcome are eligible for funding.

### Please include a breakdown of ticket costs, and provide details of concession tickets if available \*

Must be no more than 100 words.

### Total Project Cost \*

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

### Total amount requested from City of Adelaide \*

Must be a whole dollar amount (no cents) and no more than 15000.

What is the total financial support you are requesting in this application?

### What will City of Adelaide funds be used for? \*

e.g. artist fees, venue hire, materials, promotions, liability insurance. Please note that you will be required to provide proof of payment for artists fees as part of your acquittal. Applicants must pay at least minimum award rates or industry-recommended rates of pay to workers involved in funded projects and programs. Where an industry standard clearly applies, applicants are expected to meet those rates of pay.

### Would you consider part funding? \*

- ☐ Yes
- ☐ No

### Budget upload

Attach a file:

You may upload a detailed budget or any budget explanatory notes here

## Project Budget

Income (cash or in kind) \$

Expenditure \$

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Include the City of Adelaide funding request in this column and any other funding sources, eg. ticket sales and other grants.		List all project expenses in this column, eg. artist fees, venue, marketing, photography etc.	
City of Adelaide Grant	\$		\$
Other funding	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

### Budget Totals

Total income amount

\$

This number/amount is calculated.

Total expenditure amount

\$

This number/amount is calculated.

Income - expenditure (this needs to be 0 to demonstrate your budget balances)

\$

This number/amount is calculated.

### Previous City of Adelaide funding

Have you received funding from the City of Adelaide within the last 2 years? \*

- ☐ Yes  
☐ No

Please list the details of the funding you have received from City of Adelaide. Include the amount, year received, funding program and project name. \*

### Project Outcomes (50% Assessment)

\* indicates a required field

This section of this form collects information about the project impact and its alignment with the strategic objectives of this funding opportunity. This section is worth 50% of the assessment score.

The Arts and Cultural Grants Program Priorities drive outcomes across all four aspiration areas of the [City of Adelaide Strategic Plan 2024-2028](#).

Please indicate which of the following statements best relates to your project: \*

- ☐ Adelaide's UNESCO City of Music designation is amplified  
☐ Adelaide's reputation for exceptional and unique cultural experiences is elevated



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- ☐ Aboriginal and Torres Strait Islander peoples and culture and Kurna culture and connection to Country are celebrated
- ☐ Inclusive participation opportunities for creatives and audiences from diverse backgrounds and ages in the cultural life of the City is encouraged
- ☐ Our community is lead and educated on a climate resilient future
- ☐ Protection and restoration of native habitat in our city is promoted
- ☐ The environmental value, productivity, quality and biodiversity of the Park Lands, squares, open space, and streetscapes is fostered
- ☐ Key and emerging city precincts are activated stimulating local, interstate, and international visitation to the city and supporting the growth of the local economy.
- ☐ Employment opportunities and long-term and sustainable careers in the creative sector are improved
- ☐ Adelaide's heritage and culturally significant places are elevated

At least 2 choices and no more than 3 choices may be selected.

**Please provide details of the live music elements of the project including how city venues, places and spaces will be activated with music, if the project will employ local musicians and how the UNESCO City of Music designation will be amplified \***

Word count:

Must be no more than 200 words.

**Please outline how the project will contribute to a vibrant calendar of arts and cultural offerings and experiences making the city an interesting and engaging place to live, learn and visit. \***

Word count:

Must be no more than 200 words.

**Please indicate how the project will champion Reconciliation and recognition of Aboriginal and Torres Strait Islander peoples and culture and celebrate Kurna culture and connection to Country. \***

Word count:

Must be no more than 200 words.

**Please outline how your project will encourage inclusive participation opportunities for creatives and audiences from diverse backgrounds and ages in the cultural life of the City. \***

Word count:

Must be no more than 200 words.

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**Please describe how the project will lead and educate our community on a climate resilient future. \***

Word count:

Must be no more than 200 words.

**Please explain how the project will advocate for the protection and restoration of native habitat in our city. \***

Word count:

Must be no more than 200 words.

**Please detail how the project will promote the environmental value, productivity, quality and biodiversity of the City of Adelaide Park Lands, squares, open space, and streetscapes. \***

Word count:

Must be no more than 200 words.

**Please outline how the project will attract visitors to the city and support the growth of the local economy and which city precincts the project will activate \***

Word count:

Must be no more than 200 words.

**Please outline the creative employment opportunities that the project will generate and how it will foster long-term and sustainable careers in the creative sector. \***

Word count:

Must be no more than 200 words.

**Please explain how the project will elevate Adelaide's heritage and culturally significant places. \***

Word count:

Must be no more than 200 words.

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### Cultural, social and environmental outcomes

You may wish to visit the Cultural Development Network Website to learn more about the [Cultural Outcomes Schema](#).

**Which one of the following cultural outcomes are you expecting participants to gain from your project? \***

- ☐ Stimulation of creativity, imagination and curiosity
- ☐ Aesthetic enrichment: the feeling of having participated in something special and beyond the everyday
- ☐ New knowledge, ideas and insight
- ☐ Appreciation of cultural diversity and different forms of cultural expression
- ☐ Belonging to a shared cultural heritage

Tick one option only. If successful on this application you will be required to include a cultural outcome question as part of a participant survey to evaluate the impact of this project/partnership

### Connection to the City of Adelaide

**Please tick all of the below that apply to you \***

- ☐ City of Adelaide resident
- ☐ City of Adelaide based business
- ☐ City of Adelaide based cultural organisation
- ☐ City of Adelaide ratepayer
- ☐ Student in the city
- ☐ Work in the city
- ☐ Art studio/creative space in the city
- ☐ Visitor - live interstate
- ☐ Visitor - live overseas
- ☐ Other:

City of Adelaide incorporates the suburbs Adelaide (5000) and North Adelaide (5006)

**Please indicate if any of the below apply to your project \***

- ☐ Project is a festival
- ☐ Programming as part of a festival
- ☐ Features live music
- ☐ Features international collaborations
- ☐ Includes First Nations artists or project leads
- ☐ None of the above

### Aboriginal and Torres Strait Islander peoples and culture and Kaurna culture and connection to Country

The City of Adelaide acknowledges the Kaurna people of the Adelaide Plains as the traditional custodians of the area and supports the right of Aboriginal and Torres Strait Islander self-determination. Through its Strategic Plan, Council is committed to identifying opportunities to celebrate and elevate Kaurna culture and connection to Country. Organisations applying for funding are encouraged to engage Aboriginal and Torres Strait Islander businesses, organisations and individuals in all aspects of their project.

Please refer to City of Adelaide's [Welcome and Acknowledgement of Country](#) considerations.

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**Does your proposal/ project include a Welcome to Country? \***

☐ Yes ☐ No

**Does your proposal/ project include a Smoking Ceremony? \***

☐ Yes ☐ No

**Is your business Aboriginal or Torres Strait Islander-owned? \***

☐ Yes ☐ No

More Info: Aboriginal and/or Torres Strait Islander people must own at least 51% of the business.

**Are you collaborating with an Aboriginal or Torres Strait Islander business? \***

☐ Yes ☐ No

**Does your proposal/ project include a First Nations cultural education component? \***

☐ Yes ☐ No

**Please explain and describe how cultural education will be incorporated in the project.**

**Does your proposal/ project include Kurna language elements? \***

☐ Yes ☐ No

**Please explain and describe how Kurna language elements will be included in the project.**

**Have you engaged with the Aboriginal and Torres Strait Islander community in developing this proposal? \***

☐ Yes ☐ No

**Please explain and describe this engagement**

**Please outline any other ways your project will support Aboriginal and Torres Strait Islander Communities' representation in the life of the city**

## Climate resilient City

Through its Strategic Plan, the City of Adelaide is committed to implementing sustainable, renewable and green systems, infrastructure, practices and materials in our projects and services, supporting the development of and driving innovation in situations where a solution is not yet market ready.

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Organisations applying to Funding Programs are encouraged to demonstrate consideration of any environmental impacts and benefits. Projects funded through Council Funding Programs should be delivered in an environmentally sustainable way.

Please refer to the [City of Adelaide Sustainable Events Action Checklists](#)

**Will your project include implementation of a 3-bin resource recovery collection system (organics, recycling and/or reusables, landfill)? \***

☐ Yes ☐ No

**Will your project include promotion of public and active transport? \***

☐ Yes ☐ No

**Will your project include use of materials that are reusable or recyclable? (e.g. signage, giveaway items, etc) \***

☐ Yes ☐ No

**Will project-related communications be undertaken digitally? \***

☐ Yes ☐ No

**Please outline any other ways your project will demonstrate environmental and sustainable practices**

## Accessible city

The City of Adelaide has a corporate social responsibility to advocate for vulnerable and unseen members of our community. Our funding programs are a mechanism to enable this, assisting organisations that contribute towards achieving our Reconciliation, disability access and inclusion, homelessness, and social housing policy objectives.

Please refer to the [City of Adelaide Accessibility and Inclusion Considerations](#).

**Will your project provide Sensory Friendly Spaces? \***

☐ Yes ☐ No

**Will your project involve participation of people with disability in community decision-making or leadership roles? \***

☐ Yes ☐ No

**Will your project promote positive community attitudes towards people with disability? \***

☐ Yes ☐ No

**Will your project include the provision of training in accessible events for event organisers? \***

☐ Yes ☐ No

**Will your project deliver employment, mentoring or volunteering opportunities for people with disability? \***

☐ Yes ☐ No

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**Please outline any other ways your project will support access and inclusion**

Evidence of experience

**Please provide 1-2 work samples to demonstrate your ability to successfully achieve the intended project outcomes \***

Attach a file:

Work samples can include, but are not limited to, articles or blog posts, documentation of previous work or completed projects, or work in community.

## Cultural and Creative Value (30% Assessment)

**\* indicates a required field**

New ideas

This section of this form collects information about the cultural and creative value of the project and is worth 30% of the assessment score.

**ARTISTIC DEVELOPMENT: Please outline any new ideas involved in this project or opportunities for skills development. New ideas and skill development may include artform, cultural expression, engagement strategies and delivery mechanisms \***

Word count:

Must be no more than 200 words.

**COLLABORATIONS: Please outline the collaborations involved in this project. Collaborations may include: co-creation of art, partnerships including with the private sector, mentoring, or shared equipment and resources \***

Word count:

Must be no more than 200 words.

**NEW AUDIENCES: Please explain how the project will attract and welcome new and diverse audiences and contribute to audience development \***

Word count:

Must be no more than 200 words.

Supporting Documentation

**Please attach any relevant documents to support your funding request.**

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Attach a file:

Supporting documents could include but are not limited to: support letters, quotes or data supporting the demand for the project, artwork examples, documentation, written evidence from confirmed partners. If your application is for a temporary public artwork such as a mural, you must attach a concept design here